

YEAR TO DATE FUND MGMT REPORT QUICK TIPS SHEET

YTD Fund Management Report (GC>Fund>Acct)

YTD Fund Management Report - SSC Selected Funds

211

For period ending January 31, 2015 Run Date: Feb 18, 2015

Fiscal Year: 2015

	Initial Budget	C/Fwd & Central Budget Adjustments	BudCast Budget Reallocations	Total Adjusted Budget	FY 2015 Revenues	FY 2015 Expenditures	FY 2015 Encumbrances	Current Balance	Percent Expended
A211									
211									
099 General Fees									
DD000000 Default									
Revenue									
Expenses									
Salaries & Fringes*									
USS Salary	429,046	(19,193)	(426,398)	(16,545)	-	-	-	(16,545)	- %
Unclassified Salary	-	-	426,398	426,398	-	256,312	-	170,086	60.11%
Student Pay	132,899	-	-	132,899	-	42,889	-	90,010	32.27%
Fringe	117,603	-	-	117,603	-	62,750	-	54,853	53.36%
Total Salaries & Fringes	679,548	(19,193)	-	660,355	-	361,951	-	298,404	54.81%
Other Operating Expenses									
Postage and Shipping									
120100 POSTAGE									
2014:11:14 24164074288418205268406 (USPS 19501705832209520) postage						20.21		(20.21)	- %
Total 120100 POSTAGE	-	-	-	-	-	20.21	-	(20.21)	- %
121900 OTHER FREIGHT AND E...						17.47		(17.47)	- %
Total Postage and Shipping	-	-	-	-	-	37.68	-	(37.68)	- %
Printing and Advertising	3,044	-	-	3,044	-	300	-	2,744	9.06%
Maintenance	-	-	-	-	-	35	-	(35)	- %
Hardware	3,366	-	-	3,366	-	5,000	-	(1,634)	148.54%
Travel	5,724	1,000	-	6,724	-	14,893	-	(8,169)	221.49%
Fees	3,065	-	-	3,065	-	187	-	2,878	6.10%
Contracts/Services	-	-	-	-	-	668	-	(668)	- %
Hospitality	-	-	-	-	-	36	-	(36)	- %
Supplies	2,283	5,319	-	7,602	-	686	283	6,633	12.75%
Total Other Operating Expenses	17,482	6,319	-	23,801	-	21,843	283	1,675	92.96%
Total Expenses	697,030	(12,874)	-	684,156	-	383,794	283	300,079	56.14%
Net Position									
Total Revenues less Expenses	697,030	(12,874)	-	684,156	-	383,794	283	300,079	56.14%
Prior Fiscal Year C/Fwd	-	-	-	-	-	-	-	-	- %
Balance w/ C/Fwd	697,030	(12,874)	-	684,156	-	383,794	283	300,079	56.14%
Total 099 General Fees	697,030	(12,874)	-	684,156	-	383,794	283	300,079	56.14%
700 Restricted Fees-General	-	-	-	-	-	-	-	-	- %
Total 21	697,030	(12,874)	-	684,156	-	383,794	283	300,079	56.14%
Total A211	697,030.00	(12,874.00)	-	684,156.00	-	383,794.00	283.00	300,079.00	56.14%
Total 211	697,030	(12,874)	-	684,156	-	383,794	283	300,079	56.14%

* Salary information as reflected in DEMS Financials
 † Centrally allocated budget transfers, via Working Budget Transfer or Commitment Control Budget Adjustment
 ‡ Ignore DDD0000000, it represents an entry where the Project ID field is empty
 § Select SSC Funds reports exclude: 709, 720, 721, 725, 801, 804, 850, 908, 918, 925, 928, 938, 948, 950, 958

The BudCast Year to Date Fund Management Report displays the current financial position for a unit.

- Navigation.** Hover over a row and double-click when the cursor appears as a sign to expand rows to lower levels. Double-click when the cursor appears as a sign to collapse rows of data. Shortcuts to expand all and collapse all rows of data are located in the toolbar.
- Report title.** Report title, Department/School information listed for user reference.
- Date Parameters.** Date parameters and run date displayed. In this example the report contains data through 1/31/15 (even though the run date is 2/18/15), because the report parameters selected were through the end of 01/2015.
- Drilldown Order.** Appropriation / Cost Center / Fund / Project (If applicable) / Account Category / Account / Transaction. Order of data is driven by selections made by SSC staff when running the report for distribution.
- Revenues.** Revenue data displayed for unit.
- Salaries & Fringes.** Salary rows grouped together with a subtotal displayed for reference.
- Other Operating Expenses (OOE).** OOE expenses with subtotals.
- Net Position/Totals.** The overall total for each column taking carryforward into consideration.
- Initial Budget.** The beginning of year budget set up in NIBS.
- C/Fwd & Central Budget Adjustments.** Centrally allocated budget transfers via working budget transfer or commitment control budget adjustment.
- BudCast Budget Reallocations.** Projected budget transfers made within BudCast by the SSC. These are unofficial transactions.
- Total Adjusted Budget.** The total current year budget after all transfers and BudCast adjustments have been considered.
- FY Revenues.** Actual revenue transactions that have occurred this fiscal year to date. In this example the actuals would be from 07/01/14-01/31/15.

14 FY Expenditures Actual expense transactions that have occurred this fiscal year to date. In this example the actuals would be from 07/01/14-01/31/15.

15 FY Encumbrances. Actual encumbrance transactions that have occurred this fiscal year to date. In this example the actuals would be from 07/01/14-01/31/15.

16 Current Balance. Current balance remaining for the unit. In this example there is a \$300,079 ending budget for this unit in fund 099.

17 Percent Expended. The percent of the budget that has been expended. In this example this unit has spent 56.14% of their budget, and has 43.86% remaining to allocate.

18 Footnotes. Located at the bottom of the report for clarification column definitions and funds excluded from the report.